## **MERCHANTS' BURGLARY PREVENTION TIPS**

**Burglary** is when a theft occurs through an unauthorized entry into your closed and locked business.

- $\Rightarrow$  Make your address numbers visible by day and night. Mount at least 5 inch high numbers with a sharp contrasting background.
- ⇒ Keep pallets, boxes, crates, debris boxes, and company vehicles away from windows and walls by at least 8 feet to keep hidden burglars from punching holes in walls without detection.
- ⇒ Maintain good lighting and visibility to all entrances, exits and other potential points of entry. Replace burned-out or broken lights immediately. Protect your lights with wire or plastic covers, and do not depend on street lighting or other businesses lights.
- $\Rightarrow$  Examine roof, skylights, ventilators, hatches, walls, and floor for potential points of entry.
- ⇒ Ensure all entry/exit doors are made of solid construction, in good condition, are tight fitting, and self-closing with double cylinder dead bolt. Aluminum and glass doors should have double cylinder dead bolt locks with up-swinging throws and armored strike plates. All outward opening doors should have non-removable hinge pins.
- ⇒ Equip windows with secondary locks for increased security. All glass windows and doors should have glass areas rendered burglar-resistant. Install metal overhead doors, shutters, ferry gates, grill, bars, grates, or mesh to further protect doors, entrance-ways, show windows, or the entire facade of buildings.
- $\Rightarrow$  Create a security room in your facility and store items there of value that do not require a safe. This room can be alarmed at minimal expense.
- ⇒ The ideal alarm system should possess burglary, fire and emergency medical (panic button) features. The system should provide perimeter and space protection, and be central station monitored.

## BURGLARS CAN ONLY BE CAUGHT IF YOU REPORT THE CRIME CALL 553-0123 FOR NON-EMERGENCIES (Translation services available)

## For additional crime prevention information and services, contact: SAN FRANCISCO SAFE, Inc. (415) 553-1984