



## Join the San Francisco SAFE Board of Directors

### Who We Are

The mission of San Francisco SAFE is to engage, educate and empower San Franciscans to build safer neighborhoods through crime prevention education and public safety services that result in stronger, more vibrant and resilient communities. 2016 marks our 40<sup>th</sup> anniversary of making San Francisco a safer place to live, work and play.

At our heart, SAFE is about community empowerment. We build community by connecting individuals, agencies and organizations to one another, and provide solutions to create better common spaces and neighborhoods throughout San Francisco. Our deep cross-sector relationships, coupled with our community roots and expertise, allow us to be effective partners and mentors to support individuals, families, corporations and merchants in creating safer businesses and homes. **The result is a more empowered community – where San Franciscans feel they have the tools they need to actively partner with law enforcement officials and local government to enhance the wellbeing of their neighborhoods.**

SAFE works hard to provide free high quality services to help neighborhoods respond to a variety of challenges they are facing – making sure that those services are linguistically and culturally relevant, and address the unique needs of each district of the city.

**Join us.** Together, we can truly create, and sustain, a safer San Francisco.

### Board Responsibilities

As the highest leadership body of the organization and to satisfy its fiduciary duties, the board is responsible for:

- Determining the mission and purposes of the organization
- Selecting and evaluating the performance of the Executive Director
- Strategic and organizational planning
- Ensuring strong fiduciary oversight and financial management
- Fundraising and resource development
- Approving and monitoring SAFE's programs and services
- Enhancing SAFE's public image
- Assessing its own performance as the governing body of SAFE



## Expectations of Individual Board Members

Each individual board member is expected to:

- Know the organization's mission, policies, programs, and needs
- Faithfully read and understand the organization's financial statements
- Serve as active advocates and ambassadors for the organization and fully engage in identifying and securing the financial resources and partnerships necessary for SAFE to advance its mission
- Leverage connections, networks, and resources to fully achieve SAFE's mission
- Give a meaningful personal financial donation
- Help identify personal connections that can benefit the organization's fundraising and reputational standing, and can influence public policy
- Prepare for, attend, and conscientiously participate in board meetings (must attend a minimum of 75% of Board meetings during the year)
- Participate in committees as needed
- Commit to serving on the Board at least one year

Further, board members are expected to:

- Follow the organization's bylaws, policies, and board resolutions
- Sign an annual conflict-of-interest disclosure and update it during the year if necessary, as well as disclose potential conflicts before meetings and actual conflicts during meetings
- Maintain confidentiality about all internal matters of SAFE

**SAFE is especially interested** in individuals with skills and experience in Fundraising & Special Events, Human Resources, Legal, and Government/Public Relations

**Meetings:** Regular Board Meetings are held on the third Tuesday of every month at 5:30pm-7:00pm. Board meetings may be changed at any time with sufficient notice. Other meetings, including emergency, committee or strategic planning, may be called at any time.

**Monthly Time Commitment:** Up to 10 Hours per month, regularly 2-3 hours per month

If you are interested in joining SAFE's Board of Directors, please send your resume and a cover letter describing your interest in SAFE and the Board to Sarah Burton, Executive Director, at [sarah@sfsafe.org](mailto:sarah@sfsafe.org), or call (415) 553-1984 for more information.