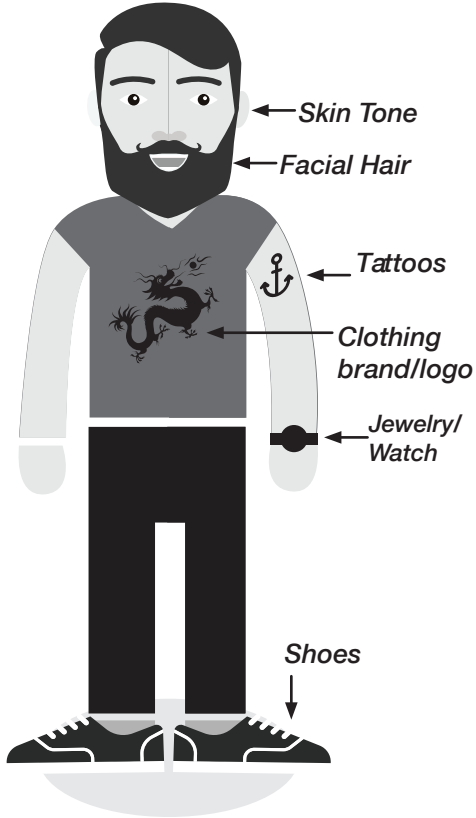


Describe Me!



How to Describe a Suspect

Providing a detailed description of a criminal suspect can help solve crimes in San Francisco. Suspects can easily change their appearance with a hat, jacket or glasses. It is important to be mindful of unique characteristics such as body markings, tattoos, shoes and specific clothing markings, like logos.

Note the Following Unique Characteristics:

Race _____ Sex _____ Age _____ Height _____ Weight _____

Hair _____ Eyes _____ Complexion _____

- Physical Characteristics (slight or heavy build, scars, marks, tattoos, manner of walk, mustache, glasses) _____
- Clothing (type and color, logos or brand names, shoes, jewelry, accessories) _____
- Weapon (type of weapon used by the suspect: rifle, shotgun, automatic, revolver, knife) _____
- Remarks (note anything the suspect says, accent, any names used) _____
- Means of Escape (vehicle or foot, license plate number, year, make, model, color, traveling in which direction) _____

If it's safe, take a photo of the suspect, vehicle, license plate number, etc.

What to Do During an Emergency



How to Call 911 in an Emergency

- ☑ Remain Calm and **Dial 911** Immediately
 - **WHEN** to Dial 911
 - If a crime is posing an immediate threat to you or others
 - If there is a medical emergency
 - If the incident is in progress
 - If the incident just occurred and you know where the suspect is
- ☑ State the following information:
 - **WHERE** the incident is happening and **WHAT** is occurring, for example: *“I’m at 1234 Market Street and I’ve just been robbed”*
 - Tell the operator if you are in immediate danger or are being threatened
 - Be **brief, clear** and **accurate**
- ☑ As long as it is safe, stay on the line and answer the operator’s questions
- ☑ Describe each suspect separately from head to toe (*see more information on the back of this card*)

Other Methods of Reporting

- ☑ To file a report online, visit sanfranciscopolice.org/Reports
- ☑ For TTY users, pressing the space bar every few seconds will help your call be recognized faster
- ☑ For non-emergency reporting, dial 311 or 415-553-0123 within SF or 415-701-2311 outside SF
- ☑ To call SFPD dispatch directly, dial 415-553-8090

When in doubt, call 911

